

# LONG BEACH UNIFIED SCHOOL DISTRICT

## Payroll Pay and Due Dates

**FY 2023-2024**

PAY PERIOD	PAY DAY	CYCLE	EARNING BEING PAID
JULY - 01	Friday, July 14, 2023	SALARY ADVANCE	ONLY MONTHLY EMPLOYEES THAT HAVE ELECTED A SALARY ADVANCE
	Monday, July 31, 2023	REGULAR	MONTHLY SALARIED EARNINGS JULY 1-31 PLUS <b><u>ALL HOURLY / OT</u></b> EARNINGS REPORTED BY <b><u>JULY 17, 2023</u></b> DEADLINE
AUGUST - 02	Tuesday, August 15, 2023	SALARY ADVANCE	ONLY MONTHLY EMPLOYEES THAT HAVE ELECTED A SALARY ADVANCE
	Thursday, August 31, 2023	REGULAR	MONTHLY SALARIED EARNINGS AUGUST 1-31 PLUS <b><u>ALL HOURLY / OT</u></b> EARNINGS REPORTED BY <b><u>AUGUST 17, 2023</u></b> DEADLINE
SEPTEMBER - 03	Friday, September 15, 2023	SALARY ADVANCE	ONLY MONTHLY EMPLOYEES THAT HAVE ELECTED A SALARY ADVANCE
	Friday, September 29, 2023	REGULAR	MONTHLY SALARIED EARNINGS SEPTEMBER 1-30 PLUS <b><u>ALL HOURLY / OT</u></b> EARNINGS REPORTED BY <b><u>SEPTEMBER 17, 2023</u></b> DEADLINE
OCTOBER - 04	Friday, October 13, 2023	SALARY ADVANCE	ONLY MONTHLY EMPLOYEES THAT HAVE ELECTED A SALARY ADVANCE
	Tuesday, October 31, 2023	REGULAR	MONTHLY SALARIED EARNINGS OCTOBER 1-31 PLUS <b><u>ALL HOURLY / OT</u></b> EARNINGS REPORTED BY <b><u>OCTOBER 17, 2023</u></b> DEADLINE
NOVEMBER - 05	Wednesday, November 15, 2023	SALARY ADVANCE	ONLY MONTHLY EMPLOYEES THAT HAVE ELECTED A SALARY ADVANCE
	Thursday, November 30, 2023	REGULAR	MONTHLY SALARIED EARNINGS NOVEMBER 1-30 PLUS <b><u>ALL HOURLY / OT</u></b> EARNINGS REPORTED BY <b><u>NOVEMBER 17, 2023</u></b> DEADLINE
DECEMBER - 06	Friday, December 15, 2023	SALARY ADVANCE	ONLY MONTHLY EMPLOYEES THAT HAVE ELECTED A SALARY ADVANCE
	Friday, December 29, 2023	REGULAR	MONTHLY SALARIED EARNINGS DECEMBER 1-31 PLUS <b><u>ALL HOURLY / OT</u></b> EARNINGS REPORTED BY <b><u>DECEMBER 17, 2023</u></b> DEADLINE
JANUARY - 07	Friday, January 12, 2024	SALARY ADVANCE	ONLY MONTHLY EMPLOYEES THAT HAVE ELECTED A SALARY ADVANCE
	Wednesday, January 31, 2024	REGULAR	MONTHLY SALARIED EARNINGS JANUARY 1-31 PLUS <b><u>ALL HOURLY / OT</u></b> EARNINGS REPORTED BY <b><u>JANUARY 17, 2024</u></b> DEADLINE
FEBRUARY - 08	Thursday, February 15, 2024	SALARY ADVANCE	ONLY MONTHLY EMPLOYEES THAT HAVE ELECTED A SALARY ADVANCE
	Thursday, February 29, 2024	REGULAR	MONTHLY SALARIED EARNINGS FEBRUARY 1-28 PLUS <b><u>ALL HOURLY / OT</u></b> EARNINGS REPORTED BY <b><u>FEBRUARY 17, 2024</u></b> DEADLINE
MARCH - 09	Friday, March 15, 2024	SALARY ADVANCE	ONLY MONTHLY EMPLOYEES THAT HAVE ELECTED A SALARY ADVANCE
	Thursday, March 28, 2024	REGULAR	MONTHLY SALARIED EARNINGS MARCH 1-31 PLUS <b><u>ALL HOURLY / OT</u></b> EARNINGS REPORTED BY <b><u>MARCH 17, 2024</u></b> DEADLINE
APRIL - 10	Monday, April 15, 2024	SALARY ADVANCE	ONLY MONTHLY EMPLOYEES THAT HAVE ELECTED A SALARY ADVANCE
	Tuesday, April 30, 2024	REGULAR	MONTHLY SALARIED EARNINGS APRIL 1-30 PLUS <b><u>ALL HOURLY / OT</u></b> EARNINGS REPORTED BY <b><u>APRIL 17, 2024</u></b> DEADLINE
MAY - 11	Wednesday, May 15, 2024	SALARY ADVANCE	ONLY MONTHLY EMPLOYEES THAT HAVE ELECTED A SALARY ADVANCE
	Friday, May 31, 2024	REGULAR	MONTHLY SALARIED EARNINGS MAY 1-31 PLUS <b><u>ALL HOURLY / OT</u></b> EARNINGS REPORTED BY <b><u>MAY 17, 2024</u></b> DEADLINE
JUNE - 12	Friday, June 14, 2024	SALARY ADVANCE	ONLY MONTHLY EMPLOYEES THAT HAVE ELECTED A SALARY ADVANCE
	Friday, June 28, 2024	REGULAR	MONTHLY SALARIED EARNINGS JUNE 1-30 PLUS <b><u>ALL HOURLY / OT</u></b> EARNINGS REPORTED BY <b><u>JUNE 17, 2024</u></b> DEADLINE