



PERSONNEL COMMISSION

Class Code: 0232
Salary Range: 38 (S1)

PAINTER SUPERVISOR

JOB SUMMARY

Under general supervision, organize, schedule and supervise assigned crews and individual personnel engaged in painting maintenance and repair of school facilities, property and equipment, perform related duties as assigned.

EXAMPLES OF DUTIES

The classification specification does not describe all duties performed by all incumbents within the class. This summary provides examples of typical tasks routinely performed in this classification.

- Plan, organize, supervise, and inspect the work of assigned personnel engaged in general maintenance work such as painting, tinting, varnishing, staining, and decorating of all classes of interior and exterior surfaces of buildings, furniture, fences, and equipment; coordinate work with sites to accommodate school activities and schedules. **E**
- Assign, train, and instruct personnel in the proper performance of duties, safe and efficient work methods and practices, and appropriate care and usage of equipment used in the painting trade. **E**
- Estimate costs of material, equipment, and labor needs required on projects. **E**
- Prepare reports on work needed to be done. **E**
- Place orders for materials, parts, tools, and equipment used in a diversity of painting work. **E**
- Keep records of job costs. **E**
- Schedule use of service equipment on the job such as trucks, hydraulic lift, spray guns or sand blasters. **E**
- Schedule and coordinate contract maintenance and repairs on service equipment. **E**
- Write specifications, including materials and supplies, for work to be performed by contractors; review vendor bids; inspect contract work and make report on performance as needed. **E**
- Schedule and assign personnel to inspect contractor provided services. **E**
- Read, interpret, and work from plans, blueprints, sketches, drawings, and specifications. **E**
- Keep abreast of developments and changes in materials and composition of paints including requirements in Environmental Protection Agency and Occupational Safety and Health guidelines; may attend specialized training and implement training through demonstration to and supervision of assigned personnel. **E**
- Set up historical files for maintenance of systems and equipment. **E**

- Evaluate the performance of assigned personnel and prepare required evaluation reports. *E*
- Drive a District vehicle. *E*
- Adjust employee grievances. *E*
- May do the work of a journey-level painter.

Note: At the end of some of the duty statements there is an italicized E which identifies essential duties required of the classification. This is strictly for use in compliance with the Americans with Disabilities Act.

DISTINGUISHING CHARACTERISTICS

The Painter Supervisor surveys sites for determining painting needs, estimating costs, the preparation for and types of materials to be used and assures health and safety measures and requirements for students are observed. An incumbent assigns work to a crew or individuals and reviews and inspects the work as needed. An incumbent typically will supervise journey-level painters and skilled or semi-skilled workers in various other trades relating to the construction, maintenance and repair of school facilities, property, and equipment.

EMPLOYMENT STANDARDS

Knowledge of:

General principles of supervision and training.
Principles, practices, tools, equipment, and materials used in the painting trade.
Requirements of maintaining buildings and facilities in good repair.
Applicable city, county, state, and federal building codes and regulations including Environmental Protection Agency and Occupational Safety and Health regulations.
Appropriate safety precautions and procedures.
Computer software applications.

Ability to:

Plan, organize and supervise the work of others.
Train and evaluate the performance of assigned staff.
Estimate costs of repairs, construction work, and labor requirements.
Maintain records.
Operate a personal computer and applicable software.
Schedule work and utilize assigned personnel effectively.
Read, interpret, and work from plans and blueprints, sketches, drawings, and specifications.
Keep abreast of new developments in field and apply to tasks and jobs.
Write specifications for painting projects.
Operate a vehicle observing legal and defensive driving practices.
Understand and carry out oral and written instructions.
Establish and maintain effective relationships with those contacted in the course of work.

Education and Training:

Equivalent to graduation from high school supplemented by completion of a recognized painter apprentice training program of three years duration.

Experience:

One year in a lead or supervisory capacity over journey level painting trade personnel performing general construction, repair, and maintenance of school or similar public facilities, buildings, or properties.

OR

Four years as a journey level painter preferably including some lead or supervisory capacity.

Any other combination of training and experience which demonstrates that the applicant is likely to possess the required knowledge and abilities may be considered.

SPECIAL REQUIREMENTS

Possession of a valid Class C California Driver's License.

An applicant for this class will be required to obtain, at his/her own expense, and submit his/her motor vehicle driving record at the time of appointment. The record must meet and be maintained at the district's safe driving record standard. Failure to meet this requirement will result in the disqualification and/or rejection of the eligible regardless of any other standing.

Some incumbents in this class may be required to wear protective clothing, gear and equipment as required by law.

WORKING ENVIRONMENT

Outdoors occasionally in inclement weather; indoors in classrooms, hallways, offices, auditoriums, restrooms and gymnasiums; occasionally in tight spaces, attics, and air shafts; dust, fumes, vapors, odors; work with paints, epoxies, solvents and related materials; work from ladders, scaffolding and lifts; paint shop spray booth.

PHYSICAL DEMANDS

Heavy work - lifting, carrying, pushing and/or pulling 100 pounds with frequent lifting and/or carrying of objects weighing up to 50 pounds. Must be able to ascend and descend ladders, stairs, scaffolding, ramps, poles, and the like, one or more stories above ground

level. Incumbents must frequently work in inclement weather or under other adverse conditions (tight spaces, dust, fumes, dampness, sewage, foul odors, etc.). Must be able to stoop, kneel, crouch, and crawl through attics, under flooring and similar spaces.

AMERICANS WITH DISABILITIES ACT

Persons with certain disabilities may be capable of performing the essential duties of this class with or without reasonable accommodation, depending on the nature of the disability.

APPOINTMENT

In accordance with Education Code Section 45301, an employee appointed to this class must serve a probationary period of six (6) months during which time an employee must demonstrate at least an overall satisfactory performance. Failure to do so shall result in the employee's termination.

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